

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The December 12, 2017, Regular Business Meeting/Study Session of the Monroe City Council was called to order by Mayor Thomas at 7:06 p.m.; Council Chambers, City Hall.

Councilmembers present: Davis,<sup>1</sup> Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Hasart, Knight, Quenzer, Swanson, and Warthan.

Parks Boardmembers present:<sup>2</sup> Chamberlain, Coppernoll, Kinney, Whalen, and Yap.

The Pledge of Allegiance was led by Mayor Thomas.

Mayor Thomas noted, without objection, the excused absences of Councilmembers Cudaback and Gamble; and the addition of New Business Item No. 1 (AB17-198: Ordinance No. 030/2017, Approving Easton Cove Final Plat/Planned Residential Development; Final Reading). No objections were noted.

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB17-201: Confirmation of Monroe Planning Commission, Parks Board, and Salary Commission Reappointments; and Economic Development Advisory Board Appointments

Mayor Thomas provided background information on AB17-201; the application, interview, and selection process; the proposed reappointments to the Monroe Planning Commission, Parks Board, and Salary Commission; and appointments to the Economic Development Advisory Board (EDAB).

Councilmember Rasmussen moved to confirm the Mayor's reappointment of Tami Kinney to the Parks Board, Michael Stanger to the Planning Commission, and Patrick Daniels to the Salary Commission; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (4-0).

Mayor Thomas recognized the proposed EDAB members in attendance.

Councilmember Hanford moved to approve the Mayor's appointment of: Cynthia Chadwick, Linda Driscoll, Patti Gibbons, Sue Graafstra, Renee Jensen, Tami Beaumont Kinney, Tracy Minick, Heather Rousey, Delma Silva, Bridgette Tuttle, and Katy Woods to the Economic Development Advisory Board; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (4-0).

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<sup>1</sup> CLERK'S NOTE: Councilmember Davis arrived at approximately 7:39 p.m. during Discussion Item No. 1.

<sup>2</sup> CLERK'S NOTE: Parks Boardmembers present for Discussion Item No. 2.

The Mayor and Council thanked all Monroe Boards and Commissions members in attendance for their service. City Clerk Elizabeth Adkisson administered the oaths of office for Ms. Kinney and Mr. Stanger.

**COMMENTS FROM CITIZENS**

There were no persons present wishing to address the City Council.

**CONSENT AGENDA**

1. Approval of the Minutes; December 5, 2017, Regular Business Meeting
2. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35433 through 35489, Direct Deposits, and ACH AP Payments, in a total amount of \$1,247,371.58*)
3. AB17-202: Authorize Mayor to Sign Consultant Agreements with GeoTest and Robinson Noble for 2018 On-Call Geotechnical Services
4. AB17-203: Resolution No. 027/2017, Amending the Master Fee Schedule for 2018
5. AB17-204: Ordinance No. 031/2017, Amending MMC Titles 17 (Subdivisions) and 18 (Planning and Zoning) re Development Regulations; Final Reading

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (4-0).

**UNFINISHED BUSINESS**

1. AB17-198: Ordinance No. 030/2017, Approving Easton Cove Final Plat/Planned Residential Development; Final Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB17-198 and the proposed ordinance approving the Easton Cove Final Plat and Planned Residential Development.

Councilmember Hanford moved to adopt Ordinance No. 030/2017, approving the final plat/planned residential development for the Easton Cove subdivision (FLPPRD-2017-03); setting forth supportive findings; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

**NEW BUSINESS**

1. AB17-207: Authorize the Mayor to Sign Memorandum of Understanding with the Monroe Police Officers Guild re New Health Insurance Carrier

Mr. Ben Warthan, Human Resources Director, provided background information on AB17-207, the proposed Memorandum of Understanding with the Monroe Police Officers Guild re New Health Insurance Carrier, and associated time constraints.

Councilmember Hanford moved to authorize the Mayor to sign the Memorandum of Understanding with the Monroe Police Officers Guild for changing health care carriers effective January 1, 2018, from Alliant to the Association of Washington Cities (AWC); and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

## **COUNCILMEMBER REPORTS**

### **1. Community Transit Board of Directors Meeting**

*No report was provided at the time of the meeting.*

### **2. Snohomish Health District Board of Health Meeting**

Councilmember Rasmussen reported on the items discussed at the Tuesday, December 12, 2017, Snohomish Health District Board of Health Meeting; including: adoption of the 2018 Health District Budget, syringe exchange program, and recognition of Marysville Councilmember Donna Wright for her sixteen years of service on the Board of Health.

### **3. City Council Finance & Human Resources Meeting (*DRAFT December 5, 2017, Minutes*)**

Mayor Thomas noted the DRAFT December 5, 2017, City Council Finance & Human Resources Meeting Minutes in the packet.

### **4. Individual Councilmember Reports**

Councilmembers in attendance wished all a Merry Christmas, Happy Holidays, and Happy New Year.

## **STAFF/DEPARTMENT REPORTS**

### **1. Community Development Update**

Mr. Swanson noted the update included in the meeting materials and reported on: the unified development code project and Planning Commission review/involvement; and "Bubba's Buffet" coming to Monroe.

### **2. Parks & Recreation Update**

Mr. Mike Farrell, Parks & Recreation Director, noted the update included in the meeting materials and reported on: the parks master planning process for Lake Tye Park and

Cadman; the dedication ceremony for the new exercise stations at Sky River Park; the Centennial Trail connection (Snohomish to Monroe); Light Up Monroe; and the delay of weekly trail inspections due to flooding.

**3. Public Works Update**

Mr. Brad Feilberg, Public Works Director, noted the update included in the meeting materials and reported on: current projects and railroad crossing sidewalks.

**MAYOR/ADMINISTRATIVE REPORTS**

**1. Mayor Report/Monroe This Week (*December 8, 2017, Edition No. 47*)**

Mayor Thomas noted the inclusion of Monroe This Week, VIII, Edition No. 47, in the agenda packet.

**2. City Administrator Report**

*No report was provided at the time of the meeting.*

Mayor Thomas stated there would be a short recess to set-up the room for the Study Session Discussion Items.

*The meeting recessed at 7:41 p.m. and reconvened at 7:47 p.m.*

**DISCUSSION ITEMS**

**1. AB17-205: Sick Leave Policies**

Mr. Warthan provided background information on AB17-205, current sick leave policies, Initiative 1433, upcoming sick leave policy changes to meet the requirements of I1433, and next steps - including discussion at the City Council Finance and Human Resources Committee.

**2. AB17-206: Parks Master Planning**

Mr. Farrell provided background information on AB17-206, and introduced Ms. Juliet Vong, HBB Landscape Architecture, and Mr. Bill Grimes, Studio Cascade, who presented information on the Parks Master Planning Process to-date; including: a context map; process timeline; design principles and vision; open house and survey results; Cadman site – site analysis, concept plan, photo examples, and phasing plan; and Lake Tye Park - site analysis, concept plan (south and north ends), photo examples, and phasing plan.

Discussion ensued throughout the presentation on the following topics: Cadman site – trail materials, phasing priorities/timeframe/costs, funding sources, shoreline buffers, camping/visibility, and pond water quality; Lake Tye Park – phasing priorities/timeframe/costs, funding sources, parking on Fryelands, partnership

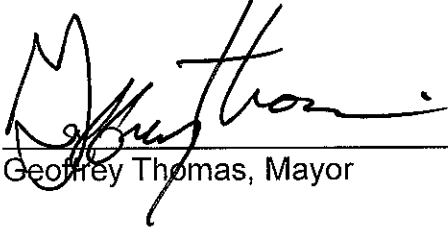

opportunities, paving materials, lighting and park hours of use, bio-swale, fishing, water quality, volunteer opportunities, stormwater, boardwalk/decking, and wetlands/outfall.

Mr. Farrell noted next steps will be to prepare the final park master plans for approval and bring back for Council's review and consideration in January 2018.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Hanford to adjourn the meeting. On vote,  
Motion carried (5-0).

**MEETING ADJOURNED: 9:28 p.m.**

  
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Geoffrey Thomas, Mayor  
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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of January 9, 2018.*